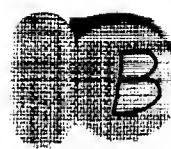


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**Minutes of the Seventh Meeting**

**of the**

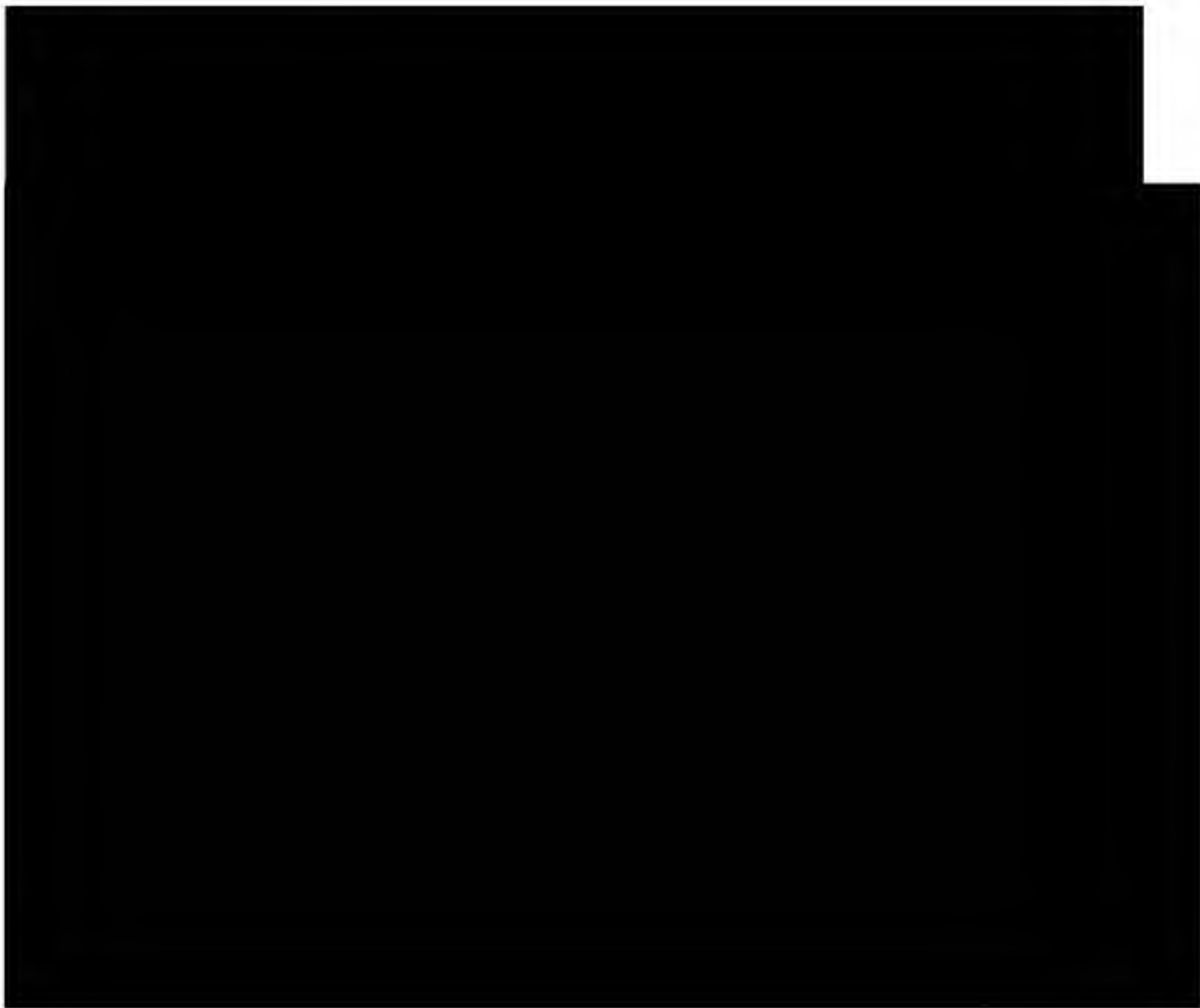
**Support Development Panel**

**25 January 1966**

**1500 Hours, 2D03 Headquarters Building**

**1. Those present were:**

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It was noted that [REDACTED] had left the Program and will move to the Office of Computer Services in a substantive capacity. It was also noted that [REDACTED] had resigned shortly after completion of the Support Services Course. The Chairman noted that the placement of this group had followed a most orderly pattern and that there was remarkable unanimity among those concerned as the proposals for placement jelled. He noted that the preponderance of placements in the Clandestine Services resulted in part from a lack of formal requirements from most of the Support Offices at the time discussions regarding placement were taking place. He stated also that earlier identification of requirements and more intimate knowledge of the individuals to be placed at an earlier date would be desirable. He noted further that participation on the part of Panel members in this activity, especially in terms of their own requirements, would be salutary.

4. The group then turned to discussion of requirements for Career Trainees in the several Support Services. The Chairman pointed out that the several Support Services should at this time project their requirements for graduates of the third Support Services Course. He also noted that a request had been made of him for a forecast of long-range requirements for graduates of the Support Officers Development Program. He asked that each Panel member do this for his Career Service at an early date. Peripheral to this it was noted that the Clandestine Services Personnel Staff had informally reported that it could foresee the need at any given time for approximately sixty Program participants in the Clandestine Services. This forecast was predicated on the assumption that for each of the first four Support Services Courses approximately fifteen requirements

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would be identified and that after two years repetition of the original requirements would begin. Several members of the Panel requested clarification of Program goals, especially in terms of intent of assignments to Support components here at Headquarters. Some had the feeling that these assignments were essentially for the purpose of training the individual--of making him knowledgeable of the over-all function of the Office to which assigned. It was noted that some Trainees who have been so assigned were handled in this way and while they gained much from this exposure they did not contribute markedly to the components' missions until they were assigned to a regular job. It was also noted that the qualifications of many of the individuals graduating from the Program do not equate with the long-range requirements of the components needing personnel. To ensure consideration of these observations each member was asked to present, in addition to immediate requirements, the long-range requirements of the Career Service he represents, tempered by any comments deemed appropriate regarding qualifications of participants and/or aims of the Program.

5. The group then turned to consideration of a number of promotions for Career Trainees in the Program. It noted that those assigned here at Headquarters and proposed for promotion either had been or were about to be promoted by the Career Training Program. There was no objection to this; however, the Executive Secretary was asked to contact the Career Training Program to ensure proper coordination of promotion proposals.

6. The group then turned to consideration of interim assignments for six Career Trainees who are to complete the Operations Familiarization Course on 28 January. These individuals will be members of the third group of Career Trainees directed toward the Support Services. It was agreed that two would be detailed to the Office of Personnel and one each of the Offices of Finance, Logistics, Security and Training.

 7 JAN 1966  
Executive Secretary  
Support Development Panel

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